



May 15, 2023

To: All Members of Dragon Boat Canada/Bateau-dragon Canada

Re: Notice of Annual Meeting of Members

Notice is hereby given that an annual meeting of members (the “AGM”) of Dragon Boat Canada / Bateau-dragon Canada (“DBC”) will be held on Tuesday, June 20, 2023 at 7:00 p.m. (Eastern Time), for the following purposes:

1. to receive the financial statements for the year ended December 31, 2022;
2. to receive the reports of the President and Region Directors;
3. to elect one director for each of the three Regions;
4. to elect the President
5. to re-appoint Trustee, Zweig, Chartered Accountants, as public accountants of DBC until the close of the next annual meeting; and
6. to transact such other business as may properly be brought before the Meeting, or any adjournment or postponement thereof.

BY ORDER OF THE BOARD OF DIRECTORS

Ghina Al-Sewaidi Secretary

Who Can Attend the AGM

All voting members (clubs) and non-voting members (members of DBC-registered clubs) may attend and participate in the AGM. (See “**Virtual AGM**” below for important information on how to register to attend the AGM.)

Who Can Vote

Voting members (clubs) that have at least 18 club members registered with DBC are entitled to vote on ALL voting matters brought before the AGM. The number of votes held by a voting member (club) is based on the number of club members that club has registered with DBC, and who are in good standing with DBC, as of May 20, 2023.

Virtual AGM

As permitted under Section 3.6 of the DBC By-laws, the AGM is being held by electronic means as a virtual meeting.

You can participate online using your smartphone, tablet, or computer. By participating online, you will be able to ask questions and, if you are a voting member of DBC (a registered club voting delegate), submit your votes in real time. As the AGM is virtual, it is hoped that all voting delegates will attend. However, a voting member (club) may choose to appoint a proxyholder in their absence by completing the form of proxy that has been provided and submitting this form no later than June 16, 2023.

In order to participate in the AGM:

1. Each member club must confirm its assigned voting delegate no later than June 16, 2023. To register your voting delegate for the AGM, please email Chloe Greenhalgh at director@dragonboat.ca by June 16, 2023 and provide the following information:
 - a) Name of your club
 - b) Full name of assigned voting delegate
 - c) Email address of voting delegate (that will be used for voting purposes)
2. All non-voting members who plan to attend the AGM must also pre-register by June 16, 2023. To register for the AGM, please email Chloe Greenhalgh at director@dragonboat.ca by June 16, 2023 and provide the following information:
 - a) Name of club
 - b) Full name
 - c) Email address (for AGM communication purposes)
3. We will be using Microsoft Teams for the AGM. It is recommended that you check that the browser for whichever device you are using will be compatible with Microsoft Teams, in advance of the AGM. Visit [JOIN MICROSOFT TEAMS MEETING](#) on your smartphone, tablet, or computer. You will need the latest version of Chrome, Safari, Edge, or Firefox.
4. All valid, registered participants will receive an email communication after the registration deadline that will provide the AGM link, and other relevant information.
5. Voting for the AGM will take place using the online voting platform Simply Voting ([simplyvoting.com](https://www.simplyvoting.com)). Jason Robinson from the Sport Law & Strategy Group will be managing the voting system on our behalf and serving as a third-party scrutineer and supporting Parliamentarian. Voting instructions will be provided to registered voting delegates closer to the date of the AGM.

Director Nominations

A list of all eligible individuals nominated for election as a director (whether as a Region Director or the President) will be posted on DBC's website at <https://dragonboat.ca/resources/member-meetings/>. Nominations from the floor may be permitted at the AGM, but for the purposes of an electronic meeting and in providing the members with nominee information in advance, we strongly encourage the member to submit all nominations prior to the AGM. Thank you.

For more information, please contact DBC, Attention Chloe Greenhalgh, at 647-210-5175 or director@dragonboat.ca.

POUR UNE VERSION FRANÇAISE DE LA PRESENTE NOTE, SVP COMMUNIQUER AVEC director@dragonboat.ca.