



## RULES AND REGULATIONS FOR ENTRIES TO IDBF 2024 CLUB CREW WORLD CHAMPIONSHIPS

### 1. Background

**This document sets out DBC's rules and regulations for awarding Club Crew World Championship (CCWC) entries at a Canadian Championship.**

The IDBF holds CCWCs in even years (e.g. 2026). The CCWCs are designed for club crews who are sanctioned, by IDBF controlling associations. DBC is the IDBF member and controlling association for Canada. Club crews must be sanctioned by DBC in order to compete in a CCWC. Generally, DBC awards CCWC entries based on the rules and regulations set out in this protocol. Race-off opportunities for Small Racing Boats may be available as determined by DBC.

DBC may approve up to 7 Crews per Competition Class for each CCWC. These 7 crews may consist of up to 5 Standard Racing Boats and up to 2 Small Racing Boats. Available entries are determined by the IDBF and may be changed at any time.

These rules and regulations are in addition to the IDBF's requirements regarding CCWCs (including the IDBF Competition Regulations and Rules of Racing, copies of which are available at [here](#)). All Crews that secure entries for the CCWC are responsible to ensure that they meet all requirements of participation as stated by DBC and the IDBF. Clubs are encouraged to pay particular attention to IDBF Rule 4.3 and 4.3.1

## 2. Defined Terms

- 2.1 **“CCWC”** means an IDBF Club Crew World Championship.
- 2.2 **“CCWC Year”** means the calendar year in which a CCWC is held.
- 2.3 **“CDBC”** means the Canadian Dragon Boat Championship sanctioned by DBC.
- 2.4 **“Club”** means an organization holding club membership with DBC.
- 2.5 **“Club List”** means the list setting out all members (including the full name, DBC PIN, postal address, email address, date of birth, and such other information as DBC may require of each Racer, coach, manager, program director and other officials) of a Club registered with DBC in the DBC registration system.
- 2.6 **“Competition Class”** means any combination of Racing Class and race distance (e.g., Junior Women [Racing Class] 500 meters [race distance]).
- 2.7 **“Crew”** means a crew, consisting of a maximum of 30 Racers (including one drummer and one steersperson), formed from the membership of a Club.
- 2.8 **“Crew List”** means a list of not more than 30 Racers taken from the Club List, showing the names and DBC PIN of all Racers who will race in a particular Competition Class at a Qualifying Regatta or Race-Off Regatta.
- 2.9 **“DBC”** means Dragon Boat Canada.
- 2.10 **“IDBF”** means the International Dragon Boat Federation.
- 2.11 **“Club Crew Qualifier”** means a regatta sanctioned by DBC in which Crews may participate for the purpose of meeting the eligibility requirements to challenge for a CCWC entry. For the rest of this document “CCQ” will be used to identify regattas at which CCWC eligibility requirements may be fulfilled.
- 2.12 **“Qualifying Period”** means the months between one CCWC (e.g. August 2022) and the next Canadian Dragon Boat Championships (e.g. July 2023).
- 2.13 **“Racing Class”** means a group of races organized on the basis of age and gender (e.g., Junior mixed).
- 2.14 **“Race-Off Regatta”** means the Canadian Dragon Boat Championship or such other regatta sanctioned by DBC at which one or more CCWC entries are available to be awarded.
- 2.15 **“Racer”** means a paddler, drummer or steersperson.
- 2.16 **“Standard Racing Boat”** means a dragon boat designed for 20 paddlers, a drummer and a steersperson for a maximum of 22 Racers.
- 2.17 **“Small Racing Crew”** means 10 paddlers, a drummer and a steersperson for a maximum of 12 Racers.
- 2.18 **“Small Racing Boat”** means a dragon boat designed for 10 paddlers, a drummer and a steersperson for a maximum of 12 Racers.
- 2.19 **“24U-PS”** means the age class of 24 and Under/Post Secondary, all paddlers and the drummer must be aged 12-24 years of age or younger. Alternatively, any number of paddlers, the steersperson and the drummer may be registered full-time post secondary students from a single institution.

### 3. Eligibility and Qualifications

- 3.1 To be eligible for a CCWC entry, a Club must be a member of, and each of its individual members (including Racers, coaches, managers, program directors and other Club officials) must be registered with, and in good standing with DBC during the Qualifying Period and the CCWC Year up to and including the CCWC.
- 3.2 A Racer can be a member of only one Club.
- 3.3 A Racer is eligible to compete in different Racing Classes provided he or she meets the requirements of the Racing Class.
- 3.4 A Racer must be registered with DBC and included in a Club List before he or she is included in a Crew List or participates at a Race Series Regatta or a Race-Off Regatta.
- 3.5 A Racer must be a registered member of the Club in the DBC registration system no later than 6 months before the Race Off in order to appear on a Race Off Crew List.
- 3.6 A Racer must be a registered member of the Club in the DBC registration system no later than 6 months before the CCWC in order to appear on a CCWC Crew List.

### 4. Qualifying

- 4.1 A Club Racer must participate in Club Crew Qualifiers (CCQs) or 1 CDBC/CACCC during a Qualifying Period before such Racer is eligible to participate in a Race-Off Regatta. *Note: Racing in two Racing Classes at the same Race Series Regatta constitutes participation in only one Race Series Regatta.*
  - 4.1.1 Club Racers from British Columbia, Ontario and Quebec must participate in 2 CCQs (or one CDBC/CACCC) during a Qualifying Period.
  - 4.1.2 Club Racers from all other provinces and territories must participate in 1 CCQ (or one CDBC/CACCC) during a qualifying period.
- 4.3 A Club Racer must be present in the marshalling area ready to race in order to be credited with having participated in a Race Series Regatta. Appearing on a Crew List or other roster does not constitute participation in the Race Series Regatta.
- 4.4 A Crew may compete in races for any Racing Class or Boat Type for which it is eligible to participate that are offered by a Race Series Regatta.

### 5. Club Lists and Crew Lists

- 5.1 Unless otherwise directed by DBC, Clubs must submit all Club Lists and Crew Lists to DBC and the Race Series Regatta. Unless otherwise directed all Crew Lists are to be generated by the DBC Registration system.
- 5.2 A Club must submit to DBC and the Race Series Regatta a Crew List for each Qualifying Regatta at least 7 days before such Race Series Regatta. Failure to do this will result in the Crew being ineligible to claim this event for CCWC Race Off eligibility for any of its Racers. DBC will not grant any waiver or exemption from this requirement.
- 5.3 Registration for the Race Off Regatta must be complete no less than 7 days before the Race Off Regatta. Crew Lists generated in the DBC Registration system determines the Crew Lists used at the Race off Regatta.
- 5.4 A Club may include on the Crew List for the Race-Off Regatta any DBC Club Member Racer who raced and was listed on at least 2 Race Series Regatta Crew Lists with the Club.

- 5.5 At the Race-Off Regatta: (i) the Standard Boat Crew List will consist of up to 30 Racers for all race distances; and (ii) the Small Crew List will consist of up to 18 Racers for all distances.
- 5.6 A Club must maintain 12 Racers from its Race-Off Regatta Standard Boat Crew List on its CCWC Standard Racing Boat Crew List. A Club must maintain 6 Racers from its Race-Off Regatta Small Crew list on its CCWC Small Racing Boat Crew List.
- 5.7 Any Racer that did not appear on the Crew List at the Race Off Regatta is required to participate in a minimum of 2 approved Member Regattas or one Canadian Dragon Boat Championship following the Race Off Regatta with the Club Crew prior to registration for the CCWC. All such Racers must be approved in writing by DBC.
- 5.8 All individuals appearing on a Club's CCWC Crew List must be registered Members of the club in the DBC system no less than 6 months before the CCWC.
- 5.9 For Standard Racing Boats, the CCWC Crew Lists submitted to the IDBF and DBC consist of up to 30 Racers. Crew Lists for Standard Racing Boats at CCWC consist of up to 26 Racers per race distance, all of whom must be on the Crew List submitted to DBC. For Small Racing Boats, the CCWC Crew Lists submitted to the IDBF and DBC consist of up to 18 Racers. Crew Lists for Small Racing Boats at CCWC consist of up to 14 Racers per racing distance, all of whom must be on the Crew List submitted to the IDBF and DBC.
- 5.10 Subject to the criteria above, a Racer may participate in a CCWC if his or her name appears on the Club List and Crew List for the CCWC Year and he or she is registered and in good standing with DBC.

## **6. Awarding of CCWC Entries**

- 6.1 DBC awards CCWC entries on the basis of the 200/250, 500 and 2000 metre distances of the Racing Class. Other racing distances may be changed as determined by DBC. CCWC points are awarded for the 200/250, 500m and 2000m finals. In the case of a tie, the 500m final results are used for breaking ties (see 6.9)
- 6.2 To be eligible for a CCWC entry, a maximum of 5 of all Racers appearing on a Club's Standard Boat Crew List or 2 of all Racers appearing on a Club's Small Boat Crew List may reside outside of Canada. All qualifying criteria (DBC and IDBF) must be met by all Racers.
- 6.3 Only one CCWC entry, for each category of racing boat, will be awarded to a Club. (For example, a Club will not be awarded more than one CCWC entry in the Standard Premier Open Racing Class; a Club may be awarded a CCWC entry in the Premier Open Racing Class for both Standard Racing Boats and Small Racing Boats.)
- 6.4 If only one eligible Crew registers to compete in a Racing Class at the Race-Off Regatta, the Club registering that Crew will be awarded, by acclamation, the CCWC entry for that Racing Class, subject to all other requirements being met.
- 6.5 If more than one Club registers eligible Crews to compete in a Racing Class at the Race-Off Regatta, the Crews shall race against each other over all race distances for the Racing Class and points will be awarded on the following basis:

- 6.6 If the number of Crews in a Racing Class is at least two or up to the number of lanes, the Crews will race against each other over the distances of 200/250 meters, 500 meters and 2000 meters. At the discretion of the Chief Official, any race may be considered a final and points will be awarded on that basis.
- 6.7 If two or more Crews are tied in points for the final CCWC entry after completing all races, the awarding of CCWC entries will be determined by the results of the 500 meter.
- 6.8 For Standard Boat, at a date determined by DBC after a Race-Off Regatta, DBC will offer to the 1<sup>st</sup> through 5<sup>th</sup> eligible placing Crews in Standard Boat racing the option of a Standard Racing Boat entry for all race classes offering Standard Racing Boat.

6.9 For Small Boat, at a date determined by DBC after a Race-Off Regatta, DBC will offer to the 1<sup>st</sup> and 2<sup>nd</sup> eligible placing Crews in Small Crew racing the option of a Small Racing Boat entry for all race classes offering Small Racing Boat.

6.10 If:

- (i) a Club holding a CCWC entry notifies DBC that it will not be sending an eligible Crew to the CCWC;
- (ii) DBC revokes a CCWC entry held by a Club; or
- (iii) a Club fails to confirm that it will be sending an eligible Crew to the CCWC by the deadline set by DBC,

DBC will offer the CCWC Racing Class entry to the Clubs in successive order currently holding an entry for that specific sized boat. A Club may only hold one entry for each boat type in each competition class/category and will only be awarded one entry for each entry secured through the race off.

For Standard Boat, if an entry is declined, DBC will offer the CCWC entry to the Club whose Crew placed 6<sup>th</sup> in the Racing Class in Standard Boat at the Race-Off Regatta. If the entry is declined, it will be offered to the next successive Club and will repeat the process as often as necessary until the CCWC entry is accepted and awarded or the Clubs who competed in the Racing Class in Standard Boat Racing at the Race-Off Regatta are exhausted.

For Small Boat, if an entry is declined, DBC will offer the CCWC entry to the Club whose Crew placed 3<sup>rd</sup> in the Racing Class in Small Crew at the Race-Off Regatta. If the entry is declined, it will be offered to the next successive Club and will repeat the process as often as necessary until the CCWC entry is accepted and awarded or the Clubs who competed in the Racing Class at the Race-Off Regatta are exhausted.

6.11 If, after the process set out in section 6.1 through 6.9 is exhausted, CCWC entries are not awarded, DBC will alert all member Clubs of the available CCWC entries. Any Club interested in being awarded an available CCWC entry must submit to DBC a Crew List (together with the fee required under section 6.11) within 21 days after the date of DBC's alert. Such Crew List must consist of Racers who have completed at least 2 Qualifying Regattas and meet the requirements of the Racing Class of the available CCWC entry. At the end of such 21-day period, DBC will conduct a random draw, at such time and place and under such rules as DBC may determine, from all Clubs that have submitted Crew Lists. For purposes of this section, the Canadian Championship will be considered a Qualifying Regatta. If the CCWC entry is declined, DBC will offer the CCWC entry to the next drawn Club and will repeat the process as often as necessary until the CCWC entry is accepted and awarded or the eligible Clubs are exhausted.

6.12 All Clubs wishing to participate in the random draw process must submit a cheque (or other form of immediately available funds acceptable to DBC) payable to DBC in the amount equivalent to the fee charged for participation in the CCWC Race-Off Regatta (22 Racers at the standard Race Off fee for Standard Boat Entry, and 12 Races at the standard Race Off fee for Small Boat entry).

6.13 If a Club fails to accept the CCWC entry offered by DBC within 15 days of such offer, the Club will be considered to have declined the CCWC entry. The declined CCWC entry will then be available for awarding in accordance with the provisions included in this Protocol, as applicable.

6.14 A Club holding a CCWC entry shall give written confirmation of its intention to participate in the CCWC to DBC no later than 6 months before the start date of the CCWC. If the Club fails to give such written confirmation to DBC, the Club will be considered to have forfeited the CCWC entry and it will have no further right to such entry. The forfeited CCWC entry will then be available for awarding in accordance with this Protocol, as applicable. Entries declined or revoked within less than 2 months of the event shall be forfeit.

## **7. Revoking CCWC Entries**

### **7.1 DBC may revoke a CCWC entry if:**

- 7.1.1 the Club and its members fail to maintain their respective memberships or registrations (as applicable) with DBC in good standing up to the date of the CCWC;
- 7.1.2 the Club fails to comply with the registration and eligibility requirements of the CCWC organizer and the IDBF;
- 7.1.3 the Crew fails to comply with the by-laws, policies, rules, regulations and codes of conduct of DBC; or
- 7.1.4 the Club or any of its members engages in conduct that, in the reasonable opinion of DBC, may bring DBC or any other its members into disrepute.

### **7.2 DBC maintains the right to impose further sanctions on Racers, coaches, managers, program directors and other Club officials who fail to comply with the by-laws, policies, rules, regulations and codes of conduct of DBC.**

## **8. Exemptions**

- 8.1 A Club may seek an exemption from any of these rules and regulations upon written application to DBC. The application shall set out in sufficient detail the exemption being requested and the reasons for such exemption.
- 8.2 An application for exemption must be received by DBC no later than May 1 of the relevant year.
- 8.3 Applications for exemptions must be submitted with a non-refundable application fee of \$250.00.
- 8.4 DBC may, but is not obligated to, grant such exemptions from these rules and regulations, including upon such terms and conditions, as it considers to be appropriate in the circumstances.



## CHANGE LOG

*Note: The 2020 Dragon Boat Canada Rules and Regulations for Entries to the IDBF Club Crew World Championships should be used for reference. 2022 CCWC Rules and Regulations were exceptional.*

### *2.17 Addition of Small Crew*

*Has been added to allow for the racing of Small Crew racing in Standard Racing Boats in the Race Off.*

6.8, 6.9, and 6.10

*Have been changed to provide a process for the inclusion of Small Crew racing at the Canadian Championships and the allocation of Small Boat CCWC entries to eligible Small Crew entries in the Race Off. of boat size first within the Clubs that secured a top 7 entry. The process after the offer beyond the specific boat size opportunities remains the same.*

### *2024*

*Background – clarification regarding IDBF requirements noted.*

*4.1 Addition of 4.1.1 and 4.1.2 changed to allow for more access to provinces and territories with limited access to CCQs.*

*Removal of 24u-PS declaration requirements due to category rule change by the IDBF*