



DBC High Performance Committee

Name

The High Performance Committee (HPC) shall be a duly constituted committee and shall operate at the pleasure of the Dragon Boat Canada/Bateau-Dragon Canada (DBC) board of directors (the board).

Terms of Reference

Core Objective

To create/foster the means for the Canadian National Team (including, but not limited to World Dragon Boat Racing Championships [WDBRC], and World Cups [WC]) to achieve medal performances in a safe and accessible environment.

Function

The HPC shall provide leadership and direction to the Executive Director, National Team Coaches and Chef de Mission in the development and implementation of selection criteria and performance standards for the National Team. The HPC will present National Team program direction to the DBC board of directors for approval.

The HPC shall, through DBC, support the International Dragon Boat Federation's (IDBF) high performance programs domestically and internationally.

The HPC shall, through communication, guidelines, and procedures prioritize safety

Accountability

The chair of the HPC may be a member of the Board of Directors of DBC. In the case that the Chair is not, the Board will appoint a liaison to the HPC. The Board of Directors is vested with final authority in all areas of DBC High Performance programming.

Structure

The HPC shall consist of:

- Committee Chair (appointed by the DBC Board of Directors)
- *DBC Treasurer, responsible for the creation, oversight, implementation, and all areas of the budget*
- *2 Representatives from each of the 3 Regions. These individuals may not be a current participant in any aspect of the National Team Program (potential or confirmed athlete, coach, assistant coach, etc.)*
 - *Representatives are required to have previous NT experience in some capacity (coach, athlete, manager) and be a DBC member.*

The term of the committee shall be two years; the committee will be formed following a DBC AGM and carry through to the completion of the two year term. The board will determine the composition of the committee at the DBC Board meeting that follows the AGM.



In addition to the HPC the Committee shall be supported by the National Team Managers Panel (NTMP). The NTMP is an ad hoc committee struck in each NT cycle to provide insight to the HPC. The NTMP shall consist of:

- The Chef de Mission will act as the Chair of the Panel. In their absence, an NTMP member selected by the HPC Chair will act as Chair on an interim basis.
- *6 Program Representatives, including a minimum of one Team Manager from each of the Senior Division (A through C), Premier Division (including 24 and Under), Junior Division (including 18 and Under and 16 and Under) and Para Division or BCP Division.*

The term of the NTMP shall be variable; the panel will be formed following 21 days after the opening of the athlete recruitment site and carry through to the completion of the following WDBRC after the review of the NTC final reports and athlete surveys.

- The NTMP is expected to meet at minimum once in each of phase 1 and 2, and twice during phase 3 of the NT Cycle.

Operation Responsibilities:

- ☐ The HPC shall provide recommendations to the Board of Directors in the development of National Team programs.
- ☐ The HPC shall develop and oversee National Team Staff Selection, including but not limited to Coaches, Assistant Coaches and Team Managers.
- ☐ The HPC shall make recommendation to the Board of Directors on the appointment of National Team Coaches.
- ☐ The HPC shall approve National Team athlete selection processes and criteria
- ☐ The HPC shall serve as jury and render decisions for any disputes of National Team Programs that rest outside the existing appeal and dispute protocols and processes.
- ☐ The HPC shall oversee National Team operating budget, and make recommendations to the Board about any revenue from the NTP
- ☐ The HPC shall support administration and implementation of the code of conduct.
- ☐ The HPC will support NTC's through regular communication, training and education opportunities, and resources

Reporting

The HPC shall meet at any time and place as determined by the HPC Chair as approved by the DBC Board of Directors.



The HPC shall provide minutes of meetings to the DBC office within 14 days of meeting.