



Hall of Fame Selection Committee

Terms of Reference

Name

The Hall of Fame Selection Committee (HFSC) shall be a duly constituted committee and shall operate at the pleasure of the Dragon Boat Canada/Bateau-Dragon Canada (DBC) board of directors (the board).

Core Objective

To accept nominations and provide a slate of candidates to the Board of Directors for induction to the DBC Hall of Fame in i) the individual athlete category, ii) the crew category iii) the coach category, iv) the officials and volunteer category and v) the builder category.

Function

The HFSC shall through consensus provide on an annual basis to the Board of Directors a slate of recommended nominees for induction into the DBC Hall of Fame.

Accountability

The chair of the HFSC shall be a member of the Board of Directors of DBC. The Board of Directors is vested with final authority in all areas of the DBC Hall of Fame.

Structure

The HFSC shall consist of:

- Board Chair (appointed by the DBC Board of Directors)
- 3 Members-at-large one of each representing Eastern, Central and Western regions appointed by the Board of Directors; applications for these positions will be sought by DBC
- 1 DBC accredited official. The official may be current or retired
- 1 Athlete Representative. The athlete will be a current registered member with a DBC member club
- 1 DBC accredited coach. The coach may be current or retired

The terms of the committee shall be two years. The positions of Eastern, Western and Athlete Representative will be appointed in even years with the Central, Officials and Coaches

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Representative being appointed in odd years. Following this schedule, appointments to the committee will be made in January of each year.

Each member of the HFSC shall be knowledgeable of the sport of dragon boat and its past and present athletes, coaches, officials, volunteers and builders.

All members of the HFSC will be current DBC members in good standing.

The Board Representative will act as the Chair of the Committee. In their absence, an HFSC member selected by the Board Chair will act as Chair on an interim basis.

Operation

Responsibilities:

- The HFSC shall promote the DBC Hall of Fame
- The HFSC shall circulate the DBC Hall of Fame nomination process
- The HFSC shall review all Hall of Fame nominations
- The HFSC shall make recommendation to the Board of Directors on the awarding of Hall of Fame recognition to selected nominees
- Review and recommend to the Board any changes to these terms of reference, Hall of Fame nomination and selection processes.

Reporting

The HFSC shall meet at any time and place as determined by the HFSC Chair as approved by the DBC Board of Directors.

The HFSC shall provide minutes of meetings to the DBC office within 14 days of meeting.