

**2022 Canadian Dragon Boat Championships**  
• August 18-21 •  
**Parc Jean Drapeau, Montreal Quebec**  
**Vendor and Exhibitor Opportunity and Agreement**

The Canadian Dragon Boat Championships is a dynamic and unique event bringing together the Dragon Boat community from all across the country; athletes, coaches, and officials. As part of our event, vendors will be welcoming more than 2,000 athletes, officials, coaches and supporters.

**Dragon Boat Racing** is an exciting and inclusive sport that sees 20 paddlers propelling the boat forward with unity, strength and teamwork. Dragon Boat is the world's fastest growing water sport and over 80,000 Canadians participate in this ancient Chinese sport annually.



**Dragon Boat Canada (DBC)** is the official governing body for the sport of dragon boat racing in Canada, and is recognized as such by the International Dragon Boat Federation.

DBC a federally incorporated not-for-profit corporation, governed by an elected Board of Directors provides support and services designed to foster the development of the sport in Canada.

**Exhibitors and Vendors** at the Canadian Dragon Boat Championships will have the unique exposure to athletes and coaches from across the country.

**The Canadian Dragon Boat Championship** experience includes:

- 4-day event
- A large spectator base
- Ethnically diverse, gender equal
- A dynamic marketplace with traffic throughout the event
- Promotional opportunities to participants
- A broad spectrum of athlete and coach participants
- Access to more than 2,000 athletes
- Dominate age group, 35-55



**DRAGON BOAT CANADA  
BATEAU-DRAGON CANADA**

## Canadian Dragon Boat Championships Vendor and Exhibitor Agreement

### Policies and Guidelines

- DBC reserves the right to determine the location of the exhibitor on-site and reserves the right to accept or refuse any applications. Vendors/Exhibitors are responsible for any vendor permits or licensing they may require. Vendor/Exhibitor will protect, indemnify, hold harmless and defend DBC their Board of Directors, officers, agents, employees, independent contractors and volunteers from any and all liability, loss, claim, damage or expense arising, directly or indirectly from the Exhibitor's performance of its obligations under this agreement.
- To ensure your consideration as a vendor, the completed application must be received with a non-refundable deposit of 50% of the vendor fee by **16h30 EST Friday June 30, 2022**
- Food Vendors are to contact Lyne Lariviere at the Mission Dragon Boat [lyne@22dragons.com](mailto:lyne@22dragons.com)

### Event Hours (start and end times are approximate and may be subject to change)

Thursday August 18	08h00 – 18h00
Friday July 24	08h00 – 18h00
Saturday July 25	08h00 – 18h00
Sunday July 26	08h00 – 16h00

### Site Preparation and Clean Up

Access to the site will be available to vendors on **Wednesday August 17<sup>th</sup>, 2022** beginning at **noon**.

Upon completion of each day, vendors are responsible for collecting and delivering garbage in a central area as indicated by venue staff. At the end of the event, vendors are responsible for removing their equipment and waste, returning their site to its pre-event condition.

### Security

There will be onsite security overnight however, we cannot ensure the security of vendor booths. It is recommended that booths are covered at night and that items be packed and secured overnight.

### Insurance

Each vendor must be covered with a \$5 million insurance policy and provide this to Dragon Boat Canada naming Dragon Boat Canada as an additional insured to the commercial liability rider of the vendors policy. This must be received by DBC by **16h30 EST Friday August 5, 2022**

### Vendor Location and Spacing

Vendor spacing will be allocated by Dragon Boat Canada in consultation with Mission Dragon Boat and the park staff. Vendors are to remain within their assigned parameters.

### Vendor Criteria

The following is to be included with your application:

- A cheque or money order required for the deposit
- Payment in full is required by **Friday August 5, 2022**
- Completed vendor application forms
- Proof of Insurance
- Signed contract

### Final Payment

Final payment must be received by **Friday August 5, 2022** to ensure participation. If final payment is not received, the application will become invalid and deposit will not be refunded.

### Contact Information

All exhibitors and non-food related vendors:

Chloe Greenhalgh  
[director@dragonboat.ca](mailto:director@dragonboat.ca)  
647-210-5175

All food vendors

Lyne Lariviere  
[lyne@22dragons.com](mailto:lyne@22dragons.com)  
514-509-1032

### Sponsorship Opportunities

We invite you to become an event sponsor at an additional cost of \$1,000. As an event sponsor you will receive the following benefits:

- Logo on all event signage
- Half page advertisement in event bulletins
- Sponsor logo on event page with link to sponsor website

If interested in other sponsorship opportunities, please contact Dragon Boat Canada at [director@dragonboat.ca](mailto:director@dragonboat.ca)

**2022 Canadian Dragon Boat Championships – Vendor Application and Agreement**

By signing this application for participation, I hereby agree to all the conditions set forth in its entirety (including those contained in the entire application), which are hereby incorporated herein.

REQUIREMENTS	QTY	RATE	AMOUNT
<b>Footprint Requirement (Food/Retail/Exhibitor)</b>			
2022 Canadian Championships – booth size 10' x 10'		\$500.00	\$
Please contact DBC for pricing for other sized space or additional opportunities			
<b>Power Requirements</b>			
# of outlets required, contact DBC for arrangement and pricing			
		Sub Total:	\$
		Exhibitor Space subject to HST (13%)	\$
		Total Fee Enclosed	\$

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Onsite Contact: \_\_\_\_\_

Onsite Mobile #: \_\_\_\_\_

Vendor Type:

Retail Vendor

Food Vendor

Exhibitor (Community Group/Information Booth)

**Electrical Equipment Request**

In an effort to supply each vendor the electrical service needed, it is imperative that you list your exact needs. Any additional appliance or requirements not listed here will be charged a fee.

All electrical requests are subject to approval. If it is felt that your requests are not feasible, you will be contacted to discuss further.

Equipment: \_\_\_\_\_

Watts/Amps: \_\_\_\_\_ Phase: \_\_\_\_\_ Volts: \_\_\_\_\_

## 2022 Canadian Dragon Boat Championships Vendor/Exhibitor Contract

1. The application for participation must be received by Dragon Boat Canada (DBC) by **16h30 EST on June 30, 2022** with the 50% deposit
2. All applications are subject to approval by DBC
3. All menus and products are subject to approval by DBC and must be approved prior to the event
4. Food vendors may only sell food items and may not sell merchandise; Retail vendors may only sell merchandise and may not sell food items
5. Retail vendors may not sell unauthorized DBC or Canadian Dragon Boat Championships branded merchandise
6. Vendors must install all equipment onsite by 08h30 Thursday August 18, 2022. Vendors are required to open and close according to the hours stated in the policies and guidelines. Vendor hours are subject to change at the discretion of DBC
7. No guarantee of location shall be made. All vendor sites will be pre-assigned with no on-site relocation
8. **All vendor fees are non-refundable. Final payment is due Friday August 5, 2022**
9. Each vendor must be covered with a \$5 million insurance policy and provide DBC with a certificate of insurance naming Dragon Boat Canada as additional insured to the commercial liability rider of the vendors policy by **Friday July 15, 2020**
10. The vendor hereby releases and discharges Dragon Boat Canada from any claim or demand for any loss, damage, injury or liability resulting from participation in the Canadian Dragon Boat Championships. The vendor further agrees to indemnify and hold harmless Dragon Boat Canada, their employees and volunteers from any such claim or demand

### Applicable to Food Vendors Only

11. All food vendors must be in compliance with the regulations set down by the Municipality Health Board and have filled out the Health Board's Application before they will be allowed on the event site
12. Food vendors must provide their own 50 cup coffee urn to comply with the Health department regulations for hot water
13. Preparation and serving tables and counter tops
14. Portable fire extinguisher
15. Hand washer container and disinfectant
16. Covered trash container and plastic liner
17. Food vendors may only dump grey water in appropriate containers. Grey water must be free of any foreign objects (food, packaging, etc.)
18. Vendors are responsible for their own ice

, by signing, agree to indemnify and hold harmless Dragon Boat Canada from any and all claims, actions, proceedings and liabilities that may occur in law or equity arising from myself or those associated with me, participation in the Canadian Dragon Boat Championships. I understand that my insurance coverage applies to all employees, volunteers, family members, and anyone associated with my business and shall indemnify and save harmless, Dragon Boat Canada and their Directors and Officers from any and all claims and liabilities that may occur, including all costs of defending that same. I understand that Dragon Boat Canada is not responsible for lost or stolen goods.

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Applicant's Signature

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Date

### **Non-food vendors**

Please make cheques payable to Dragon Boat Canada, [director@dragonboat.ca](mailto:director@dragonboat.ca) at time of submission of form to facilitate.

Please return form via email to [director@dragonboat.ca](mailto:director@dragonboat.ca) or via mail to Dragon Boat Canada, #331-2255B Queen Street East, Toronto ON M4E 1G3

### **Food vendors**

Please contact Lyne Lariviere at [lyne@22dragons.com](mailto:lyne@22dragons.com)